

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	MMSEZ/2020/0602	CLOSING DATE:	14 July 2020	CLOSING TIME:	11H00
DESCRIPTION	APPOINTMENT OF A SERVICES PROVIDER TO DEVELOP A STRATEGIC INFORMATION SYSTEM PLAN (SISP) FOR MUSINA MAKHADO SPECIAL ECONOMIC ZONE SOC (MM SEZ SOC)				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS) OR POSTED TO					
Limpopo Economic Development Agency (LEDA) Enterprise Development House, Main Road, Lebowakgomo					
PO BOX 760, Lebowakgomo, 0737					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	EMILY MARISHANE		CONTACT PERSON	Lance Fenn	
TELEPHONE NUMBER	015 633 4700		TELEPHONE NUMBER	015 295 5120	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	EMILY.MARISHANE@LIEDA.CO.ZA		E-MAIL ADDRESS	Laurence.Fenn@lieda.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER:	BID NO.:
CLOSING TIME 11:00	CLOSING DATE.....

OFFER TO BE VALID FORDAYS FROM THE CLOSING DATE OF BID

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)	
1.	The accompanying information must be used for the formulation of proposals.		
2.	Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.	R.....	
3.	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4.	PERSON AND POSITION	HOURLY RATE	DAILY RATE
	-----	R-----	-----
	-----	R-----	-----
	-----	R-----	-----
	-----	R-----	-----
5.	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
	-----	R-----	----- days
	-----	R-----	----- days
	-----	R-----	----- days
	-----	R-----	----- days
5.1	Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.		
	DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY AMOUNT
	----- R.....
	----- R.....
	----- R.....
	----- R.....
		TOTAL: R.....	

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.



5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....
TOTAL: R.....			

- 6. Period required for commencement with project after acceptance of bid
.....
- 7. Estimated man-days for completion of project
.....
- 8. Are the rates quoted firm for the full period of contract? *YES/NO
- 9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.
.....
.....
.....

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

Name :.....
 Address :.....
 Tel :.....

Or for technical information –

Name :.....
 Address :.....
 Tel :.....

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:.....

2.3 Position occupied in the Company (director, trustee, shareholder², member):
.....

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:
.....

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder **YES / NO**
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:

.....
.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attach proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1. If so, furnish particulars.

.....
.....
.....

2.11. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....
.....

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) “**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) “**B-BBEE status level of contributor**” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) “**EME**” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) “**functionality**” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) “**prices**” includes all applicable taxes less all unconditional discounts;
- (h) “**proof of B-BBEE status level of contributor**” means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) “**QSE**” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1. THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$80/20 \qquad \text{or} \qquad 90/10$$
$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \qquad \text{or} \qquad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = (maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?
 (*Tick applicable box*)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and

6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1.
2.

.....
SIGNATURE(S) OF BIDDERS(S)
DATE:
ADDRESS
.....
.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Question		Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	<p>Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE
AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder



TERMS OF REFERENCE

APPOINTMENT OF A SERVICES PROVIDER TO DEVELOP A STRATEGIC INFORMATION SYSTEM PLAN (SISP) FOR MUSINA MAKHADO SPECIAL ECONOMIC ZONE SOC (MMSEZ)

REQUEST FOR PROPOSAL (RFP) : MMSEZ/2020/0602

CLOSING DATE : 3 July 2020

CLOSING TIME : 11H00

1. INTRODUCTION

The Musina Makhado SEZ SOC is a flagship initiative of the Limpopo Provincial Government implemented through the Musina Makhado SEZ SOC . The MMSEZ as an economic development tool aims to promote national economic growth and exports by using support measures in order to attract targeted foreign and domestic investments, research and development (R&D) and technology transfer. With an anchor of investment pledges of about R150 billion, the Musina Makhado SEZ SOC will result in the establishment of an energy and metallurgical, high, medium to low industrial manufacturing plants, logistical support, agro processing and other assembly complex.

The service provider is expected to conduct the study using an appropriate methodology and produce a report which will be used to inform decision making by all stakeholders involved.

2. BACKGROUND

Musina Makhado Special Economic Zone as one of the ten designated SEZs in South Africa is implemented through a newly established entity, Musina Makhado Special Economic Zone SOC. MMSEZ is a State Owned Company (SOC) registered in terms of Schedule 3(d) of the Public Management Finance Act (PFMA), Companies Act and Special Economic Zones Act. It is currently wholly owned by the Limpopo Enterprise Development Agency (LEDA) with its own board of directors which is representative of various stakeholders including the Department of Trade and Industry. The new entity is currently undergoing corporatization which includes among other thing introduction of new policies, systems, processes, technology, etc.

2.1 The Limpopo Development Plan

The Limpopo Development Plan (LDP) has identified infrastructure development, industrialization and manufacturing as new game changers in the province, in addition to mining, agriculture and tourism. The LDP further prioritized ICT and broadband infrastructure, SMME development and skills for economy. The province seeks to secure a strong regional industrial development and competitiveness; intensification of industrialization process and movement towards a knowledge based economy by establishing e-strategies that will facilitate the development of technology innovation hubs/science and technology parks.

3. PROBLEM STATEMENT

South Africa, and the Limpopo Province in particular, similar to many mid-income countries, finds itself depending on primary sectors (Agriculture, Mining, Tourism, self-sustain activities, etc.) that have not created an environment for innovation. The migration of highly skilled, educated people to big cities has had a profound negative impact on rural provinces. The implementation of the SEZ will change the status quo and will provide world class infrastructure and utility provision, fully serviced prime industrial property and secure manufacturing environment with controlled access. However the Fourth Industrial Revolution (4IR) is changing the manner in which business is conducted and how manufacturing is taking place. Cutting edge technology and innovation has become a key part to gain the competitive edge in a competitive world. It is therefore of the utmost importance that the SEZ provides an ICT technology infrastructure which will be able to sustain the technology demands of the Fourth Industrial Revolution. High-speed networking and reliable cloud services should be the basis on which the SEZs ICT offering is built.

4. Project description

The required project completion will be in two parts:

Part 1: The Musina - Makhado SEZ organization requires the following

Co-operate Governance of ICT Framework and charter

A high standard Cooperate Governance of ITC Framework and charter taking into account COBIT 5.

Project comprehension and project management plan should reflect the following:

- The Service Provider's understanding of the Terms of Reference, and any proposals for amendments to the Terms of Reference that would enhance the desired outcomes,
- The proposal must address all the requirements of these Terms of Reference. The proposal should be concise and contain information that would be necessary for presentation.
- How the Service Provider proposes to manage the set of deliverables outlined in the Terms of Reference. A brief statement of understanding of the project, expected deliverables, and relevant experience of the bidder,
- A proposed outline Work Plan with timetable for delivery. A comprehensive implementation strategy and plan for the fulfillment of the task, indicating very clearly steps to be followed to achieve that objective,

- A brief point form description of work program activities that the applicant would be proposing for project execution,
- Over and above the traditional ICT strategy, the service provider is expected to develop a report on how 4IR can accelerate job creation and ICT youth training. This must be a separate deliverable with clear assumptions, resources required, dependencies and required budget to execute. It must also indicate how the envisaged SEZ infrastructure can be used to kick-start the process.
- An explanation of expertise and/or resources that would be used in executing the project, Composition of the Service Provider's team (titles and roles in the project),
- How reporting to the Project Manager and Steering Committee will take place,

Deliverables on Problem Statement

The final deliverables must include an Information Plan, Infrastructure Plan, Systems Plan and an Operational Plan as required by the Public Service Regulations, 2001

The following should also be part of the deliverables but not limited to: -

- a. Business Architecture
- b. Current ICT assessment
- c. Gap Analysis
- d. Strategic ICT Planning (i.e. ICT Plan, High Level and detailed Implementation Plan, security is of the utmost importance)
- e. Strategic ICT Management
- f. Governance charter and framework
- g. Report on how 4IR initiatives in the SEZ be used to accelerate job creation
- h. ICT youth training plan.
- i. Funding, and Income Modeling

Guidelines

The Musina Makhado SEZ Development of ICT strategy, Governance charter and framework must conform to the following minimum guidelines from the COBIT 5:

- a. EDM01: Governance framework setting and maintenance
- b. APO01: Manage the ICT management framework
- c. APO02: Manage strategy

- d. APO03: Manage enterprise architecture
- e. APO05: Manage portfolio
- f. APO10: Manage suppliers
- g. APO12: Manage risk
- h. APO13: Manage Security
- i. BAI 01: Manage programs and projects
- j. DSS01: Manage operations
- k. DSS04: Manage continuity
- l. MEA01: Monitor, Evaluate and assess performance and conformance

Part 2: ICT and Infrastructure Plan for the greater MMSEZ

Background

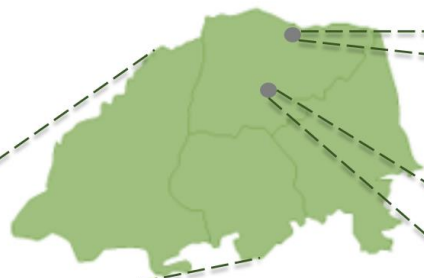
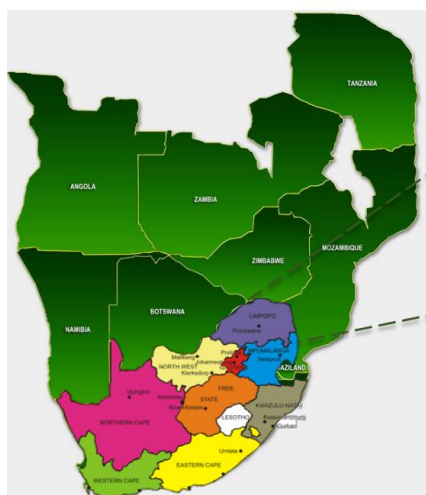
In the Limpopo Province, the South African Government has designated the Musina-Makhado area (Vhembe District) as the preferred site for the location of the SEZ. The infrastructure development for the zone is estimated to be approximately R15 billion to develop and will take between five to thirty years to complete. Musina Makhado SEZ SOC will accelerate industrial diversification in the Province through the establishment of an energy and metallurgical processing complex. The metallurgical complex of the SEZ (8000ha) will focus on the beneficiation of minerals found in Limpopo Province. Iron ore, coking coal, chrome, manganese, vanadium, silica and other minerals, which are key inputs into the iron and steel production process, will be part of the downstream value addition. This is in line with the country's national industrialisation objectives and mineral beneficiation.

The other clusters envisaged in the Musina Makhado SEZ SOC includes light and medium industries in general manufacturing, logistics and agro-processing. This will be supported by strong retail, commercial and residential centers as well as recreational facilities. This industrial park covering three key clusters is located between the Musina Town and Limpopo River on a farm extending 3500ha commonly known as Antonvilla. The site is located within a 10km radius from the Musina Town and 20km to the iconic Beit Bridge Border Post, which is the second busiest port of entry in South Africa and a gateway to the rest of Africa.

In today's world where the Fourth Industrial Revolution (4IR) is changing the way things used to be done, the SEZ has to be "plug-and-play" ready for any potential investors. Investors expect high-speed broadband services, state-of-the-art data centers and cloud services, databases which can facilitate "big data" and the requirements of the Internet of Things (IOT) and all other modern ICT technologies. It is therefore important for the SEZ to have a structured ICT and ICT infrastructure plan for the SEZ. This will give the SEZ a competitive advantage as far as ICT requirements are concerned. In developing the above documents the service provider must ensure that benchmarking is done against other SEZs in the country.

5. Project Location

LOCATION



- Located in North of South Africa, Zimbabwe, Botswana and Mozambique
- Access to regional rail and road networks
- Access to Maputo Harbour and Durban Harbour
- Access to Polokwane International Airport and Johannesburg International Airport

6. Skills required

Detailed CV's of the proposed consultant team members must be provided. The PSP shall be required to submit details of resources available to meet or exceed the requirements of project deliverables

The following skills have been identified but are not restricted to the successful completion of the project:

- Project Manager
- Enterprise Architect

- Business Analyst
- Systems Analyst
- WAN specialist
- LAN Specialist
- Data Centre / Cloud Specialist

Deliverables

Confidentiality

All documents and data provided and resulting in the feasibility report and all addendums shall remain the property of MMSEZ SOC, and shall be treated as confidential, and cannot be shared, copied or redistributed in any format without written permission from the MM SEZ

Documentation

The final deliverables must include an Information Plan for the SEZ (including information flows between the different industries, internal and external stakeholders), Infrastructure Plan for the SEZ (including WAN, LAN and Data Centre / Cloud), Systems Plan and an Operational Plan for the entire SEZ in both geographical locations.

The following must be part of the deliverables but not limited to:

- a. Wide Area Network (WAN) architecture considering all WAN technologies (e.g. Fiber, Microwave, Satellite, etc.)
- b. Local Area Network (LAN) architecture considering all available LAN technologies (e.g. Wi-Fi, UTP, local fiber etc.)
- c. Data Centre / Cloud strategy
- d. ICT Security
- e. Regulatory compliance
- f. Benchmark report

Final Consolidated Report

Note: Report to be submitted with all the relevant drawings, layout maps, pictures, etc. (five) printed copies and an electronic copy on 3 (three) USB, and 3 (three) CD's.

Cost Estimates and payment schedule

Costs estimated

The proposal cost estimate in no order of priority or restricted to theses below, should indicate clearly (in Rand value) the following:

- a) Professional Services' work and specific cost estimate with applicable personnel rates;
- b) Travelling cost estimates; and
- c) Disbursement costs
- d) All cost estimates to be Vat inclusive
- e) Cost for every action and Phase to be separately stated
- f) Allow for the presentation of minimum of 2 (two), SEZ and SEZ invited entities in Polokwane and 2 (two) other either or in Pretoria or Johannesburg to be included into price including all Stay and Travel (S&T) and disbursement of information on presentation .
- g) All financial assumptions must be stated

Deliverables and Payment schedule and project duration

The indicative deliverables are detailed below. The Service Providers is required to cost each deliverable and its related estimated timeframe as indicated on the tables below:

ICT strategy Phases

No.	Deliverable	Payment (%)	Estimated Timeframe
1.	Project Charter & Plan for both parts of the project	5%	2 weeks
2.	Business Articulation (Part 1)	5%	4 weeks
3.	Current ICT Assessment (Part 1)	5%	2 weeks
4.	Gap Analysis (Part 1)	10%	4 weeks
5.	Strategic ICT Planning (i.e. ICT Plan, High Level Implementation Plan) (Part 1)	5%	4 weeks
6.	Information Plan for the SEZ (Part 2)	10%	6 weeks
7.	Infrastructure Plan for the SEZ (including WAN,LAN and Data Centre / Cloud) (Part 2)	20%	8 weeks
8.	Systems Plan and an Operational Plan for the entire SEZ (Part 2)	10%	6 weeks
9.	Strategic ICT Management (Part 1)	10%	4 weeks
10.	Governance charter and framework (Part 1)	10%	4 weeks
11.	How can 4IR accelerate job creation report	5%	2 weeks
12.	ICT youth training plan.	5%	2 weeks
	TOTAL	100%	

Project Governances

The project will be managed in line with Project Management Body of Knowledge (PMBOK) guidelines. The necessary project management structure and interfaces will be established as follows:

- The project management structure and interfaces between the successful bidder and Musina Makhado SEZ shall be the Project Steering Committee (PSC), Project Management Committee (PMC) and various Working Groups (where necessary).
- The PSC shall be responsible for the overall guidance and governance of the project with full decision authority.
- The PSC shall meet regularly (monthly) throughout the life of the project to review and decide on plans, major change requests, progress, exception reports, and Service Level Agreement (SLA) reports received from the Successful Bidder's Project Manager(s) (PM).
- The PMC shall report directly to and receive direction from the PSC. The successful bidder should appoint its own Project Manager(s) to be approved by the PSC.
- The successful bidder's PM should have full responsibility for the day-to-day operations of the project and continuous updates of the risk register.
- Musina Makhado SEZ will appoint its own PM. Musina Makhado SEZ PM will work with the successful bidder's PM and shall have full responsibility for the supervision of the successful bidder's activities of the project, including but not limited to the approval of stage/phase plans and team plans, and continuous checks of the risk register and proposed countermeasures and will confirm that the service provider has satisfactorily completed each deliverable before invoices can be submitted for payment.

Evaluation of bids

Bids proposal will be evaluated in accordance with the The indicative deliverables are detailed below. The Service Providers is required to cost each deliverable and its related estimated timeframe as Bid proposals will be evaluated in three stages accordance with the 80/20 preference point system as contemplated in the Preferential Procurement Regulations of 2017, and all bid offers received shall be evaluated based on the following criteria:

a.	Functionality	100
b.	Price	80
c.	BBBEE	20

Evaluation stage one: Functionality criteria

The following criteria will be used for evaluating all bids/proposal for functionality and bidders are expected to obtain a minimum of 70 out of 100 points to qualify for further evaluation. Failure to obtain prescribed 70 points will automatically disqualify the bidder from proceeding to the next evaluation stage. Below is a table that shows how the 100 points of functionality will be allocated.

Bidders will be evaluated based on the following:

FUNCTIONALITY CRITERIA	MEANS OF VERIFICATION	POINTS	MAXIMUM POINTS TO BE AWARDED
SKILLS			Max Points = 20 (only 0,10 or 20 can be allocated)
Skills and qualifications of the project team members. (Must have a formal and applicable qualification)	CVs with copies of qualifications - certificates, diplomas or degrees		
<ul style="list-style-type: none"> ○ 1 X Business Analyst ○ 1 X Enterprise Architect ○ 1 X Project Manager ○ 1 X Systems Analyst ○ 1 X WAN specialist ○ 1 X LAN Specialist ○ 1 X Data Centre / Cloud Specialist 			
All the above skills are available			20
All the above skills except for a Systems Analyst and LAN Specialist			10
Not having any of the following in the team: Business Analyst, Enterprise Architect, Project Manager, WAN Specialist or Data Centre / Cloud Specialist			0

EXPERIENCE			Max Points = 40 (only 0,20,30 or 40 can be allocated)
Service provider's understanding and experience in development of ICT strategy	Summary of verifiable previous projects and reference letters with contact details of the project owners		
○ 4 Similar Projects			40 points
○ 3 Similar Projects			30 points
○ 2 Similar Projects			20 Points
○ Less than 2 similar projects			0 Points
METHODOLOGY			Max Points = 25 (only 0,10 or 25 can be allocated)
Clear explanation and step-by-step activities to undertake the project. Stakeholders to be consulted and method to achieve the required deliverables.	Methodology document and diagrams explaining the methodology		
A detailed methodology with step-by-step activities to undertake the project and the appropriateness of the approach and outputs as per deliverables in ToR.			25
High-level methodology and high-level explanation of the activities. The methodology is not described			10

in detail.			
Methodology not clearly explained			0
PROJECT PLAN			Max Points = 15 (only 0,5 or 15 can be allocated)
A detailed project plan with clear time-lines per activity. The project plan shows the resource allocation and gives confidence that the project can be completed in 6 months.			15
High-level Project Plan without activity details or resource allocations.			5
Summarized or unclear Project Plan			0
TOTAL			100

Evaluation Stage Two: Price

Only qualifying bids that met the minimum functionality criteria (70) will be evaluated applying the 80/20 preference points system in accordance with the PPPFA Regulations of 2017, where points are awarded to bidders on the basis of Price (80) and B-BBEE (20), using the following formula to calculate points for price:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for comparative price of bid under consideration
- P_t = Comparative price of bid under consideration
- P_{min} = Comparative price of lowest acceptable bid

Evaluation Stage Three: BBBEE

In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

NB: In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of preference points for BBBEE.

Bid/Proposal Submission

The format of the bid proposals to be submitted shall comprise cover letter and the following documents:

- 1 Returnable bid document with all the required documents fully completed and signed;
- 2 Detailed cost breakdown schedule (quotation);
- 3 Reference letters with contact details on a company letter head and/or stamped;
- 4 Entity/ Company registration documents;
- 5 Entity/ company profile (Company profile) that illustrates the core business, services offered, company profile and staff compliment;
- 6 Original receipt as proof of purchase of bid document.
- 7 Summary of verifiable previous projects with contact details of the project owners;
- 8 Certified copy of ID documents of all owners/directors of the Entity (certification should not be more than 3 months old);
- 9 Proof of CSD registration and tax compliance status PIN
- 10 BBBEE certificate or sworn affidavit for an Exempted Micro Enterprise (EME)
- 11 All technical assumptions must be stated
- 12 The two (2) envelopes system is applicable to this bid. All the information relating to the Technical proposal must be enclosed in envelope (1) and all the information relating to the Financial proposal must be in envelope (2).

Envelope 1 – Technical Proposal

- Must be marked with the name and address of the bidder, the bid number and the closing date and time must be clearly endorsed.
- This envelope should include all documents mentioned above except for detailed cost break breakdown schedule (quotation).

Envelope 2 – Financial Proposal

- Must be marked with the name and address of the bidder, the bid number and the closing date and time must be clearly endorsed.
- This envelope should include the detailed cost break down schedule (quotation) ONLY.

Pricing Structure

- 1 Prices must be quoted in South African currency and must be inclusive of VAT.
- 2 For each deliverable, the price must be firm for the duration of the contract.
- 3 Bidders are expected to price according to the proposed pricing structure as mentioned in the “Deliverables” section of this document.
- 4 The total cost of the bid should include the bidder’s travel, accommodation and other related expenses for the duration of the project.

Presentation of Deliverables by the Successful Bidder

The Business Plan, must be compiled in a single report in MS Word format (with relevant annexures), and delivered as both electronic and three hard copy documents. It must include all templates, tools like spreadsheets (unprotected), which were used to develop the Business Plan.

Special Conditions

- 1 Musina Makhado SEZ reserves the right to appoint the bidder that proves to be fully capable and qualified to handle and execute the job.
- 2 Bids submitted must be in line with the detailed specification. Failure to bid accordingly will automatically disqualify the submitted bid.
 - a. The time frame for the completion of project is 5 (five) months from the letter of appointment issued
- 3 Musina Makhado SEZ reserves the right to cancel or withdraw this bid if:
 - a. Due to changed circumstances, there is no longer a need for this services; or
 - b. Funds are no longer available to cover the total envisaged expenditure, or the lowest bid; or
 - c. No acceptable bids are received, or only single bid were received
 - d. There is a material irregularity in the tender process.
- 4 Preferential consideration will be given to bidders that are legal entities. In the case of joint venture or sub-contracting agreement, Musina Makhado SEZ will enter into a single contract with the principal bidder
- 5 Musina Makhado SEZ reserves the right to call interviews with short-listed bidders before final selection.
- 6 Musina Makhado SEZ reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include surprise site visits.

- 7 Bidders who are not registered on Customer Supplier Database (CSD) must register before submission of bids.
- 8 Any completion of the bid document in pencil or erasable ink will not be acceptable and will automatically disqualify the submitted bid.
- 9 Successful bidder will be required to sign a Service Level Agreement (SLA).
- 10 Notwithstanding shortcomings and/or inconsistencies, if any, in this specification, which is only a minimum specification, a bidder shall make provision for a complete solution that will deliver the required service efficiently and cost-effectively.
- 11 Bid documents should be deposited in the tender box situated at the premises of LEDA at Limpopo Economic Development Agency (LEDA) Enterprise Development House, Main Road, Lebowakgomo or posted to PO BOX 760, Lebowakgomo, 0737 on or before 3 July 2018 at 11h00 which is the closing date for this bid.
- 12 Bids received after the closing date and time will not be accepted for consideration and where practicable, be returned unopened to the bidder
- 13 All bids submitted must be sealed and bear the official bid number as well as the title of this request for bids on the outside.
- 14 This request for bid document contains confidential information about Musina Makhado SEZ, which has been provided to supply potential bidders with the data necessary to provide a holistic response.
- 15 No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party, in any manner whatsoever without the prior written permission of Musina Makhado SEZ.
- 16 Any reproduction or transmission of information contained in this document except for the sole purpose of responding to this bid is strictly prohibited.
- 17 References to Musina Makhado SEZ must not be made in any literature, promotional material, and brochures or sales presentations without the express written consent of Musina Makhado SEZ.
- 18 Request for information will be shared with all potential services suppliers
- 19 All submitted electronic information that is corrupt or that cannot be opened by MMSEZ, only the readable information will be used by the MMSEZ

Briefing Session

There is no compulsory briefing session; all technical enquiries regarding the bid must be directed to

Lance Fenn
015 295 5120
Laurence.Fenn@lieda.co.za